

HOW TO USE THESE MATERIALS



The materials included in this packet are designed for use in presentations which will stimulate discussion and action to ensure that all patrons can access your library's electronic resources.

The presentation handouts, videotape, and other materials are appropriate for meetings of library and educational groups including:

- Administrators
- Friends of the Libraries
- Trustees
- Technical services staff
- Public services staff

- Student assistants
- Library volunteers
- Bookmobile and extension services staff
- Computer systems and lab staff

Presentation lengths can vary from a 15-minute videotape presentation to a day-long workshop incorporating all the materials.

To get started, designate one or two presenters to review these materials, choose the format that best fits your needs, schedule a presentation, publicize the program, and DO-IT!